

File no. IMP-12018(19)/1/2025
Government of India
Ministry of Health and family Welfare
Directorate General of Health Service
Central Drugs Standard Control Organization
FDA Bhawan, KotlaRoad, New Delhi – 110002

Dated:01/08/2025

Circular

Sub: New online Dual Use System on SUGAM Portal- Regarding

CDSCO to further enhance “ease of doing Business” has streamlined the process of issuing Dual Use NOC for drugs imported in bulk for non-medicinal use through Sugam Portal. Further to reduce the compliance burden, CDSCO has initiated issue of 1 year NOC, subject to prescribed conditions for such drugs.

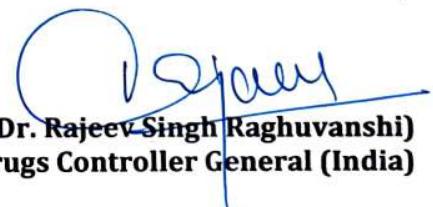
Accordingly Sugam Checklist and procedure is revised and also a guidance document is attached herewith.

Application, for Dual Use NOC shall be submitted through SUGAM online portal by fresh registration process along with the prescribed checklist of documents. The details of the documents required for registration is **annexed**.

This is modified system is now functional now on SUGAM Portal at www.cdscoonline.gov.in

In view of these concerns and support industry interests, the new online Dual use system will be live from **31.08.2025**.

Yours faithfully



(Dr. Rajeev Singh Raghuvanshi)
Drugs Controller General (India)

Enclosure: User Manual and Guidance Document

Copy to

1. All the Stakeholders Through CDSCO Website
2. CDAC Team
3. All Zonal/Sub Zonal office

Annexure

The new registration process will start on 05.08.2025.

From 01.09.2025, only users registered and approved by CDSCO as Dual Use NOC Traders/Actual Manufacturers will be allowed to apply for Dual Use NOC on the new Sugam portal.

Documents Required for Registration for the Purpose of Dual Use NOC

To process the registration, the applicant must upload the following documents:

1. Address Proof

A copy of the address proof of the firm issued by a government authority.

Acceptable documents include:

- Certificate of Incorporation
- Form 18
- GST Certificate
- INC-22
- Importer Exporter Code (IEC) Certificate
- BSNL/MTNL Telephone Bills

Note: The name and address of the organization on the document must exactly match the details provided in the undertaking and on the portal.

2. Undertaking Form

A scanned copy of the duly filled, stamped, and signed undertaking form must be uploaded.

3. ID Proof of Authorized Person

A valid ID proof of the authorized person, as specified in Point No. 5 of the undertaking form, must be submitted.

Guidance Document for grant of permission for Drugs imported in Bulk for Non Medicinal Use as per Rule 43 of Drugs and Cosmetics Rules 1945.

Introduction

This document provides guidance on obtaining permission for the import of drugs in bulk for non-medicinal use, as per Rule 43 of the Drugs and Cosmetics Rules, 1945. Its primary objective is to ensure consistent and uniform implementation of this rule by the Central Drugs Standard Control Organization (CDSCO). The document also outlines the specific requirements importers must fulfil to obtain such permissions and provides clarity on the regulatory process for dual-use drugs.

Scope

This guidance covers the identification and regulation of drugs imported in bulk for non-medicinal use. It applies to industries such as pharmaceuticals, food, and animal feed that use these substances for specific purposes or in lower strengths. Importers are expected to conduct due diligence and consider regulatory and technical factors before applying. Permissions are granted after a technical review by the Deputy Drugs Controller (India) of the respective zones.

Purpose

The purpose of this guidance is to provide the process for obtaining permission for importing drugs intended for non-medicinal use under Schedule D of the Drugs and Cosmetics Rules. It aims to ensure that substances imported for non-medicinal use are compliant with the necessary regulatory requirements, and that the importation process is streamlined and transparent. The document specifies the conditions under which these substances can be imported and outlines the required documentation and steps for obtaining approval from the relevant authorities.

Procedure

The Requirement of online submission of Application for issuance of a No Objection Certificate for importing drugs intended for non-medicinal use under Schedule D of the Drugs and Cosmetics Rules involves 2 steps i.e., 1) Registration on Sugam portal and application of NOC at zonal/Sub zonal office followed by 2) procedure for release of consignments at port office

To begin the process, the applicant must register on the Sugam Portal by selecting the user role as "Dual Use NoC" and filling out the required registration form.

Accordingly, an applicant is required to apply to the concerned zonal/sub zonal office with all the requisite documents for the issuance of a Dual use NOC having 1-year validity/ exhaustion of the sanctioned amount whichever is earlier.

"Thereafter, the applicant needs to fill the form of Step/Phase II along with the requisite documents, and obtain clearance for the consignments from the concerned port office for its release and fill out the details in Supply chain module at the time of release of consignment."

Phase-I/Step 1

Registration process on Sugam portal followed by verification with CDSCO HQ: An Applicant is required to fill online Integrated Registration Form (IRF). After submission, the registration details will be reviewed and verified by CDSCO Headquarters. For the registration to be processed, the applicant must upload the necessary documents, including an undertaking form, valid address proof of the firm (such as Certificate of Incorporation, Form 18, GST Certificate, INC-22, IEC Certificate, or BSNL/MTNL utility bills), and a valid ID proof of the authorized person.

During the registration process, applicant shall be mentioned the details like Corporate Identification Number (CIN) details, Custom House Agent (CHA) details, Importer/Importer representative details with their Authorized Person/CHA Person (depends on Case to Case) to avoid/minimizing the interfere of unauthorized/third party persons.

The grant of Dual use NOC which is valid for 1 year needs to be verified by the concerned zonal/ Sub zonal office & NOC may be issued with 1year validity for the applied products within 7 working days (5 days for zonal office and 2 days for port) from the date of Application. For the same, applicant is required to submit documents as a part of the IRF with following documents:

To import drugs meant for non-medicinal use, the following procedure must be followed:

1. Integrated Registration Form (IRF): This is an automatically generated form that applicants must complete when submitting an online application. The form must be duly signed and stamped by the Authorized Signatory.

2. Supporting Documents: Upload relevant documents supporting all applied countries, such as sales contracts, agreements, undertakings, **copy of High seas sales agreement** etc.,

3. Legal Undertaking: A legal undertaking must be submitted on a Rs. 100 stamp paper (notarized), following the format provided in Annexure-I. If the drug is imported by the actual user, a legal undertaking must be obtained from the trader, as per Annexure-II, who will retain it for regulatory inspections.

4. Specific Usage Details: In cases where the drug is used as an animal feed supplement, food supplement, converted from one drug to another (including a brief manufacturing process or manufacturing flowchart), cosmetic use, or use in any other industry, relevant details must be provided.

5. Permissions and Justifications: Submit the required permissions from the concerned authorities along with justification for dual use.

6. Quantity Justification and Technical Literature: Provide a justification for the quantity of the drug/material requested, along with supporting technical literature.

7. Reconciliation Data: Submit reconciliation data of previously submitted quantities through supply chain system.

8. Declaration by Applicant: The applicant must declare that they have not applied for this particular item to any other office of CDSCO. If an application has been submitted elsewhere, provide the details and current status.

In case of the drug registered for import with CDSCO, details shall be enclosed.

Phase-II/Step-2

Procedure for release of consignment at port office: In this step after getting valid Dual use NOC from the zonal/ Sub zonal office, the applicant is required to submit following details at the time of release of the consignment which will be verified by the concerned port office.

During this Step, an applicant is required to submit documents in online mode and require submission of following documents at the time of import:

- 1. Covering letter:** The applicant must the covering letter that clearly outlines purpose, name and quantity of drugs to be imported, name and address of the manufacturer.
- 2. Certificate of Analysis (CoA):** Firm is required to upload document of COA (Certificate of Analysis).
- 3. Bill of entry details:** The details of bill of entry number date/customer name, country and quantity is to filled in the given format and the same needs to be verified by concerned port office.
- 4. Label:** Firm is required to submit original label for the applied product.
- 5. Invoice:** Firm must submit purchase invoice.

Supply chain module

The applicant needs to submit data for each import at the time of release needs in the given online format and the same to be verified by the concerned port office. The reconciliation module will be open throughout the validity of the NOC for a repetitive release of consignment.

Note: In order to submit another application for Phase II Dual Use NOC port 80% of utilisation needs to be submitted.

S.No.	Drug Name	Supply name	Supply purpose	Batch No.	Supply Quantity	Invoice no.	Supply invoice date	Supply Address	Supply invoice Document

Key Points

- A complete application must be submitted before approaching the authorities.
- Dual-use clearance should be applied for at least two months before import to avoid delays.
- Imported items must be clearly labeled with their intended use on all documents (Copy of label)
- Manufacturers must submit a Licensing Authority-attested Master Formula Record for drug imports.
- Imports for the purpose of purification or sterilization are not eligible under dual-use.
- Import permission for dual-use items is valid for one year and issued to actual users.
- Similar like Export NOC portal, Step 1/Phase-I will be done by CDSCO Zonal/Sub Zonal office with validity of 1 year and, Step 2/Phase-II will be done by Port Office for release of consignment(s)

Reason:- Since, Port Office shall maintain the all Dual Use NoC records of all such approvals and the released consignments details under Dual Use NoC category. The approved applications data also reflected in the Online Sugam portal (after individual login) for verification the approval status of Dual Use NoC by the both Zone/Sub Zone/Port offices of CDSCO.

- Port Offices will keep records of all such import approvals.
- Jurisdiction of filing dual use NOCs application shall be relooked with respect to Actual Importer address and its authorized branches located in the varies places, but not to the CHAs offices addresses.

Annexure I

Legal Undertaking for the Import of Drugs as per provisions of Schedule D of Drugs and Cosmetic Rules 1945 to be submitted by the Actual Users to The Central Drugs Standard Control Organisation (CDSCO) Zonal/ sub zonal office.

I/We.....S/o..... having premises ataged aboutdo hereby solemnly affirm state and undertake as under: 1. That I am the importer of..... (Name of the drug) from..... (Name and full address of the Manufacturer) of..... (Quantity) vide Bill of Entry No.....dated.....

2. That I undertake to use..... (Quantity) of above said drug for Non-Medicinal purpose/ as a pharma aid / as a drug intermediate to manufacture other drugs only. (delete whichever not applicable).
3. That I undertake to maintain books and records of transaction of above said drug for which NOC will be granted.
4. That I undertake to allow the Drug Inspectors from the CDSCO to inspect the books and records as well as the actual usage of (Name of the drug) as and when required.
5. I state that that consignment document like Certificate of Analysis, Bill of Entry, invoice etc. clearly mentions —Not for Medicinal Use or (“for use as pharma aid”).
6. That the bags/containers carrying (Name of the drug) along with other requirements of labelling and packaging also mentions – “Not For Medicinal Use” or (“for use as pharma aid”).

DEPONANT VERIFICATION

Verified on thisday of..... (Month & Year) that the contents of my above undertaking are true and that no part of it is false and that nothing material has been concealed here from.

DEPONANT

Annexure II

Legal Undertaking for the import of Drugs as per provisions of Schedule D of Drugs and Cosmetic Rules 1945 to be submitted by the Importer/Trader to The Central Drugs Standard Control Organisation (CDSCO) Zonal/ Sub zonal Office.

I/We.....S/o..... having premises ataged aboutdo hereby solemnly affirm state and undertake as under: 1. That I am the importer/trader of..... (Name of the drug) from.....(Name and full address of the Manufacturer) of..... (Quantity) vide Bill of Entry / Purchase order no.....dated.....

2. That I undertake to sell..... (quantity) of above said drug for Non-Medicinal purpose / as a phrama aid / as a drug intermediate to manufacture other drugs only (delete whichever not applicable).
3. That I undertake to maintain books and records of transaction of above said drug for which NOC will be granted.
4. That I undertake to allow the Drug Inspectors from the CDSCO to inspect the books and records as well as the actual usage of said drug as and when required.
5. That the bags/containers of the said drug along with other requirements of labelling and packaging also mention —Not For Medicinal Use
6. That the data of my previous transaction is annexed with this undertaking (Optional in cases of subsequent transaction).

DEPONANT VERIFICATION

Verified on thisday of..... (Month & Year) that the contents of my above undertaking are true and that no part of it is false and that nothing material has been concealed .

User Manual
for
SUGAM- An e-Governance solution
Online Forms Submission
DUAL-NOC (Zone)- STEP-1
and STEP-2
by
Central Drugs Standard Control Organization (CDSCO)



Directorate General of Health Services
Ministry of Health & Family Welfare, Government of India

Centre for Development of Advanced Computing
(A Scientific Society of the Ministry of Electronics and Information Technology, Govt. of India)

Anusandhan Bhawan, C-56/1, Institutional Area Block-B, Sector-62, Noida-201309

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- Submission of Application

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- Details from the approved license
- Adding Bill details
- Preview page
- Checklist and submission page

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1. Introduction

Instructions for Dual-NOC Module (Step-1):

1. As per the new module, **Dual-NOC** has been separated into **two parts**:
 - o **Step-1**
 - o **Step-2**
2. This current module is designed for the **First Step (Step-1)** of the NOC process.
3. After successfully **logging into the SUGAM portal**, click on the "**Submit Applications**" tile to begin your application.

Dual-NOC (Step-1)

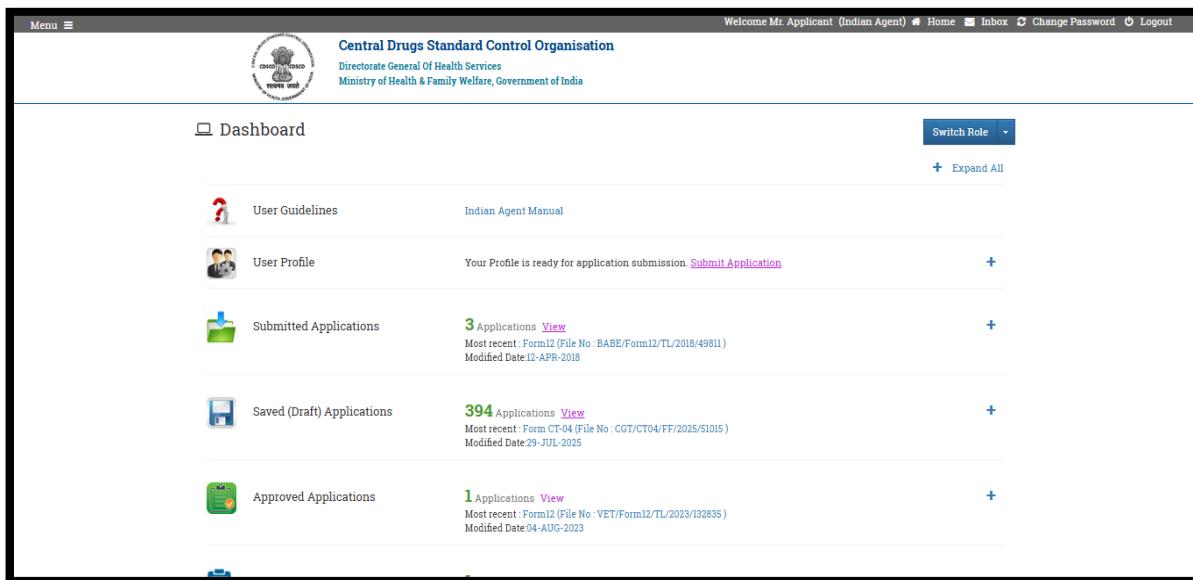


Figure: 1

- now, **select the department** as – **NOC (Zone)**
- then, **select the form** as – **Dual Use NOC**

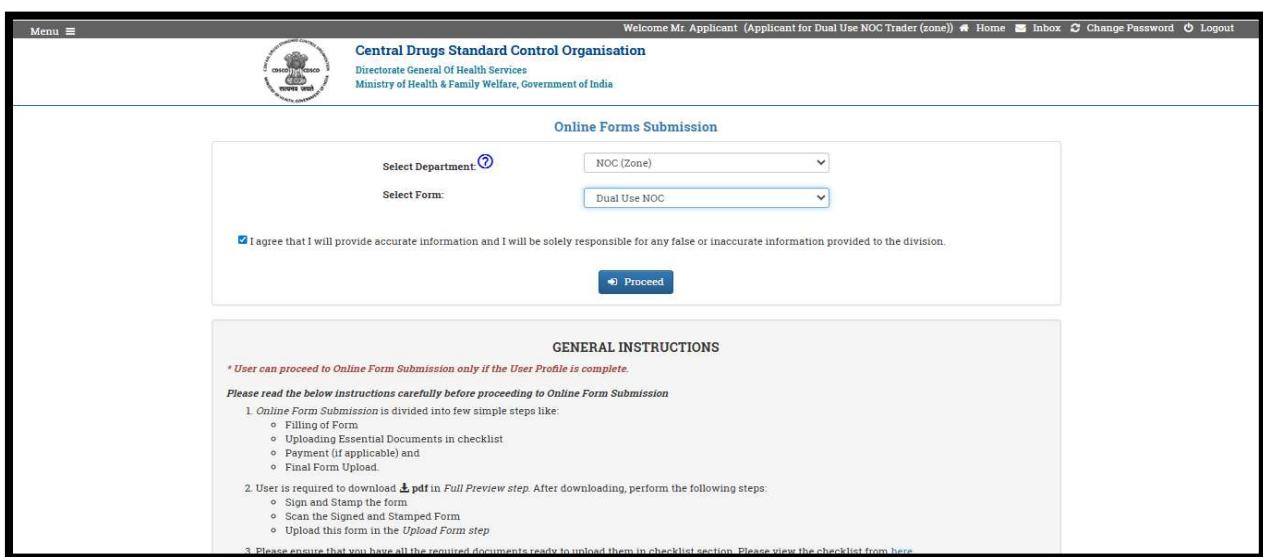


Figure: 2

Figure: 3

2. Add -address Type from the Drop-down

In the attached figure, the **user has to select the Address Type** from the dropdown list. The available options are:

- **Wholesale Manufacturing License**
- **Warehouse**

How to Add Address for Wholesale Manufacturing License & Warehouse

A. To Add Address for Wholesale Manufacturing License:

1. Click on the **Menu**.
2. Then click on **User Profile**.
3. Next, click on **Add / Wholesale Manufacture License Details**.
4. Enter the required details and save.

B. To Add Warehouse Address:

1. Click on the **Menu**.
2. Go to **User Profile**.
3. Click on **Add Address Details**.
4. From the dropdown, select **Premises Type – Warehouse**.
5. Enter the required address information.
6. Click on the **Save** button.

Figure: 4

3.Purpose of Application – Dropdown Options

In the case of “**Purpose of Application**”, the following options are available from the dropdown:

1. **Not For Medicinal Use**
2. **Excipients Use Only**
3. **Animal Feed & Not For Medicinal Use**
4. **Industrial Use & Not For Medicinal Use / Drugs Meant For Further Processing or Conversion To Other Drug**
5. **Others**
6. If your **category is not listed** in the mentioned dropdown, select the "**Others**" category.
7. After **filling in the drug details**, click on the "**Save and continue**" button (as shown in the figure below).

The screenshot shows a software interface for managing a warehouse or manufacturing license. At the top, it says "Warehouse & Wholesale/Manufacturing license Address". Below this, there are fields for "Address Type" (set to "Wholesale Manufacturing License"), "Wholesale/Manufacturing license Address" (set to "M/s Meghna & CDSCO Co., Bldg 1 & 2, 119/203, Vijay Nagar Spcl Address 2, Delhi, Delhi, New Delhi- 110011 (India)"), and "Bill Of Entry" (set to "366585"). There is also a "Date" field (set to "07/16/2025"). Below these fields, there is a "Purpose of Application" dropdown set to "Not For Medicinal Use". Further down, there is a "Name of Manufactured Product/Material/Intended Use" field containing "Testing". At the bottom of the form is a "Save and Continue" button.

Figure: 5

4.Drug Page

- **Product/Material List:** User can select a **maximum of 5 products** at a time.
- **Material Use End:** User must select the intended end use from the **dropdown menu**.
- **Imported Material:** Choose the imported material type from the **dropdown**.
- **Brand Name:** Enter the **brand name** of the product.
- **Quantity:** Enter the **quantity** of the product.
- **Unit:** Select the appropriate **unit** of measurement.
- **Intended End Use:** Specify the **purpose** or end use of the product.
- **Foreign Country Selection:** User must select the **foreign country** from the dropdown.
 - **A maximum of 10 countries per product can be selected.**

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NOTE : You can only add up to 5 drugs.

Step 1 Step 2 Step 3

Fill Form Preview Checklist

Dual Use NOC

Product/Material Details

List of Imported Products

Material Use End*	Imported-Material*	Brand-Name/Grade Name
Select	Select	
Quantity*	Unit*	Intended Use*
	Select	
Foreign Manufacturer Country: *		

Save and Continue

Show 10 entries Search:

Sr. No	Material Dual Use	Sub Material Use/Other Material	Brand Name	Drug Quantity	Unit Name	Country Names	Intended use	Action
No data available in table.								

Showing 0 to 0 of 0 entries Previous Next

Figure: 6

- After Clicking on next button a preview page will be visible.

Dual Use NOC

Product/Material Details

List of Imported Products

Material Use End*	Imported-Material*	Brand-Name/Grade Name
Select	Select	
Quantity*	Unit*	Intended Use*
	Select	
Foreign Manufacturer Country: *		

Save and Continue **Next**

Show 10 entries Search:

Sr. No	Material Dual Use	Sub Material Use/Other Material	Brand Name	Drug Quantity	Unit Name	Country Names	Intended use	Action
1	Drugs meant for further processing/conversion to other drugs	Betamethasone base	Testing	180	Metric Ton	Afghanistan	Testing	

Showing 1 to 1 of 1 entries Previous 1 Next

Figure: 7

- In the preview it is clearly mention that in which zonal office your NOC is landed in which zonal office.

5. Preview Page

Drug Details

Show 10 entries Search:

Sr. No	Material Dual Use	Sub Material Use/Other Material	Brand Name	Drug Quantity	Unit Name	Intended use	Country Names
1	Drugs meant for further processing/conversion to other drugs	Betamethasone base	Testing	180	Metric Ton	Testing	Afghanistan

Showing 1 to 1 of 1 entries Previous 1 Next

I/We, Testing ,Testing Enclave, Tester Group, Mumbai,Mumbai City,Maharashtra-123123. India do here by abide to undertake the following :

1. That I am the importer/trader of above mentioned item(s) and its respective quantity.
2. That I undertake to use/sell of above said item(s) for Non-Medicinal purpose/ as a pharma aid/as a drug intermediate to manufacture other drug only. (delete whichever not applicable).
3. That I undertake to maintain books and records of transaction of above said drug/drugs for which NOC will be granted.
4. That I undertake to allow the Drug Inspectors from the CDSCO to inspect the books and records as well as the actual usage of (Name of the drug) as and when required.
5. I state that that consignment document like Certificate of Analysis, Bill of Entry, invoice etc. clearly mentions - Not for Medicinal Use or ("for use as pharma aid").
6. That the bags/containers carrying (Name of the drug) along with other requirements of labelling and packaging also mentions - "Not For Medicinal Use" or ("for use as pharma aid").

[Download PDF](#) [Edit Form](#) [Proceed To Checklist](#)

Figure: 8

- Here, you can either **Download the PDF** of the application or **Edit the form** if changes are required.
- After reviewing, click on "**Proceed to Checklist**" to move to the next step.

6. Checklist Page

The screenshot shows the 'Checklist' step of a three-step process. The steps are: Step 1 Fill Form (pencil icon), Step 2 Preview (eye icon), and Step 3 Checklist (checkmark icon). The 'Checklist' step is highlighted with a green background. Below the steps, the title 'Upload Essential Documents DualUseForm' is displayed. A 'Note' section contains the following instructions:

Note:

1. Click on the checklist point to upload document against it. Only PDF documents with size not more than 50 MB are permitted.
2. All checklist items are mandatory. In case of unavailability of document give proper justification regarding the unavailability of document and also upload supporting document.
3. Partially saved checklist can be viewed/edited under the Saved Application link available on the Dashboard
4. Click here to view Guidelines for PDF documents

Below the note is a list of 8 checklist items, each with a checkbox:

- 1. Integrated Registration Form(IRF) duly signed(System generated)
- 2. Upload document in support of all applied countries(Sales Contract/Agreement/Undertaking etc.)
- 3. Legal Undertaking on Rs.100 stamp paper(Notarized) as per performa
- 4. In case of use as Animal Feed supplement/Food supplement/Conversion from one drug to another drug(brief manufacturing process or manufacturing flowchart)/Cosmetic use/use in any other industry
- 5. Submit required permissions from the concerned departments and justifications of Dual use
- 6. Justification for quantity of drug/material & Technical literature
- 7. Reconciliation data of previously permitted quantity
- 8. Declaration by the applicant that he has not applied for this particular item to any other office of CDSO. If applied, details and status thereof

A blue 'Submit' button is located at the bottom right of the page.

Figure: 9

- The **entire checklist is mandatory** — you must fill in **all checklist points** before proceeding.
- When you click on **Submit**, an **OTP is sent to your registered mobile number** for verification.

7. Submission of Application

The screenshot shows the 'For Dual Use Submission' step of the process. The steps are: Step 1 Fill Form (pencil icon), Step 2 Preview (eye icon), and Step 3 Checklist (checkmark icon). The 'Checklist' step is highlighted with a green background. Below the steps, the title 'Upload Essential Documents DualUseForm' is displayed. A 'Note' section contains the following instructions:

Note:

1. Click on the checklist point to upload document against it. Only PDF documents with size not more than 50 MB are permitted.
2. All checklist items are mandatory. In case of unavailability of document give proper justification regarding the unavailability of document and also upload supporting document.
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4. Click here to view Guidelines for PDF documents

Below the note is a list of 8 checklist items, each with a checked checkbox:

- 1. Integrated Registration Form(IRF) duly signed(System generated)
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- 4. In case of use as Animal Feed supplement/Food supplement/Conversion from one drug to another drug(brief manufacturing process or manufacturing flowchart)/Cosmetic use/use in any other industry
- 5. Submit required permissions from the concerned departments and justifications of Dual use
- 6. Justification for quantity of drug/material & Technical literature
- 7. Reconciliation data of previously permitted quantity
- 8. Declaration by the applicant that he has not applied for this particular item to any other office of CDSO. If applied, details and status thereof

A modal window titled 'OTP Verification' is displayed, prompting the user to enter a 6-digit code sent to their device. The window includes a 'Verify' button and a note: 'If you have not received the OTP, please close this box and click the 'Submit' button again to request a new OTP.' A 'Close' button is also present in the modal window.

Figure: 10

After entering the OTP, the user must click on the “Verify” button to validate the entered OTP.

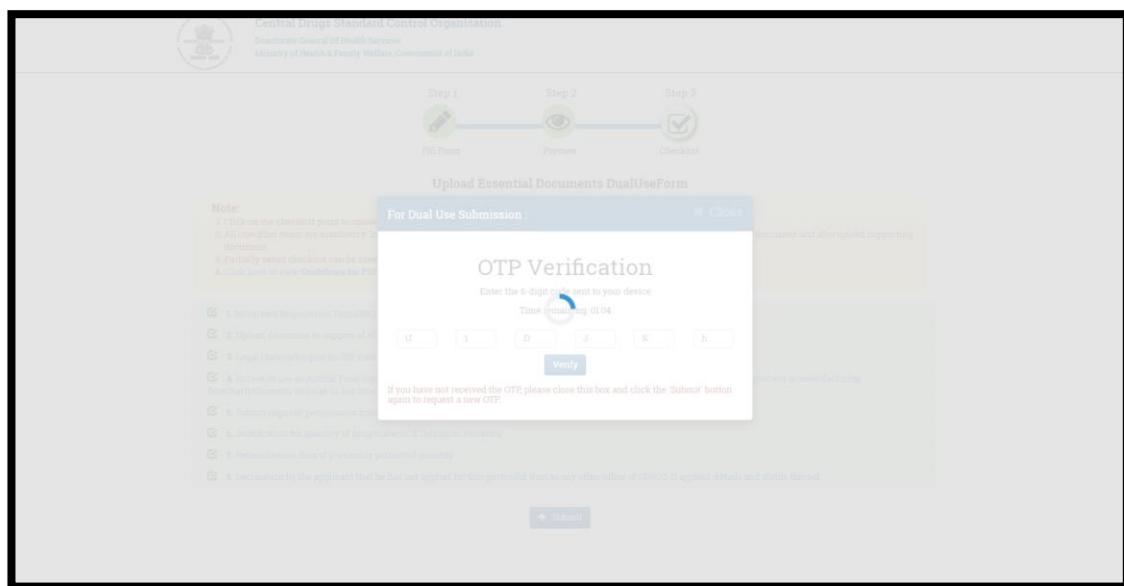


Figure: 11

- The entire checklist is mandatory — you must fill in **all checklist points** before proceeding.
- When you click on **Submit**, an **OTP** is sent to your **registered mobile number** for verification.



Figure: 12

Dual- Use NOC for Step-2

1. Online forms Submission

➤ After the successful approval of the Dual-Use NOC in Step-1, the user must apply for an NOC in Step-2.



The screenshot shows the 'Online Forms Submission' page for the 'Dual Use NOC Step 2'. At the top, the Central Drugs Standard Control Organisation logo and text are displayed. Below that, the title 'Online Forms Submission' is centered. Two dropdown menus are present: 'Select Department' (set to 'NOC (Zone)') and 'Select Form' (set to 'Dual Use NOC Step 2'). A checkbox below the dropdowns states: 'I agree that I will provide accurate information and I will be solely responsible for any false or inaccurate information provided to the division.' A 'Proceed' button is located at the bottom right of the form area.

Figure: 13

➤ From the drop-down menu, the user must select the Department as: **NOC (Zone)**.
➤ Then, select the Form Type as: **Dual Use NOC Step 2**

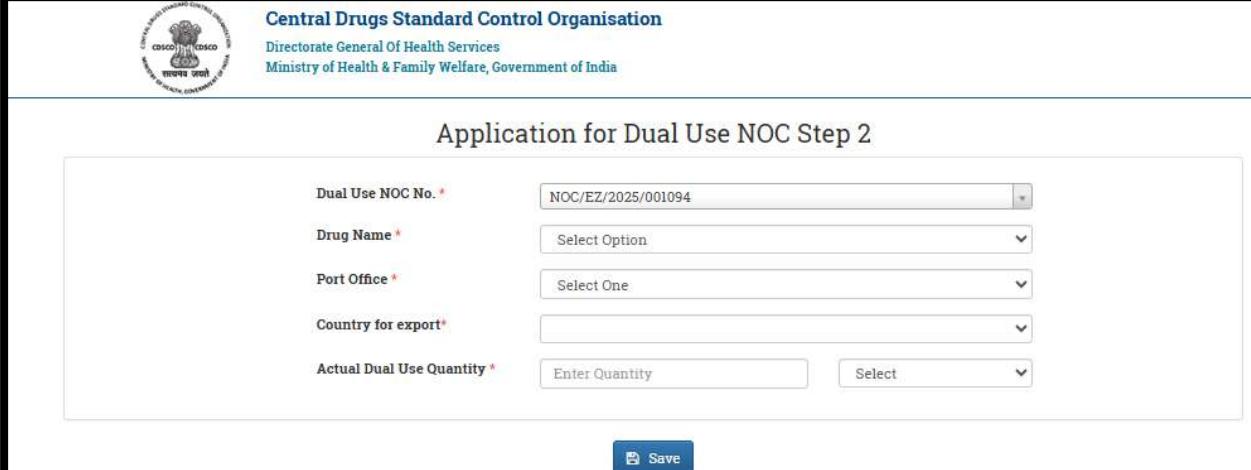


The screenshot shows the 'Application for Dual Use NOC Step 2' page. The top section is identical to Figure 13, showing the logo and 'Online Forms Submission' title. Below this, the title 'Application for Dual Use NOC Step 2' is centered. A dropdown menu labeled 'Dual Use NOC No. *' is shown, with 'Select' as the current option. A 'Save' button is located at the bottom right of the form area.

Figure: 14

2. Details from the approved license

➤ after clicking on the **Proceed** button, all the approved NOCs for the particular user will be displayed in the drop-down menu.
➤ the user must select one license number at a time from the drop-down and then click the **Save** button.



The screenshot shows the 'Application for Dual Use NOC Step 2' page with several form fields filled in. The 'Dual Use NOC No.' field contains 'NOC/EZ/2025/001094'. The 'Drug Name' field is set to 'Select Option'. The 'Port Office' field is set to 'Select One'. The 'Country for export' field is empty. The 'Actual Dual Use Quantity' field has 'Enter Quantity' in the input box and 'Select' in the dropdown menu. A 'Save' button is located at the bottom right of the form area.

Figure: 15

➤ The user must now select the **Drug Name** from the drop-down menu.

(Only the drug name approved in NOC Step-1 will be visible.)

➤ The user must select the **Port Office** from the drop-down where the shipment will be received.

➤ The **Country for the Dual-Use NOC** will be auto-populated.

(It will reflect the country approved in NOC Step-1.)

➤ The **Brand Name** will be displayed automatically.

➤ The actual **Dual-Use NOC Quantity** (as approved in NOC Step-1) will also be visible.
The user must enter only the quantity they wish to import.

➤ **Note:** The entered quantity must not exceed the actual approved quantity from Step-1.

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Application for Dual Use NOC Step 2

Dual Use NOC No. *	NOC/EZ/2025/001094
Drug Name *	Artemisinin
Port Office *	PORT OFFICE DELHI (ICD, TUGHLAKABAD)
Country for export*	American Samoa
Brand Name *	Cipla
Actual Dual Use Quantity *	50 Metric Ton

Quantity should not be more than 70.00 Metric Ton.

Save

Figure: 16

➤ After successfully adding all the details, the user must click on the **Save** button.

➤ The user can now either enter the same details for another drug, if needed, or click on the **Next** button to proceed.

➤ Upon clicking the **Next** button, the **Add Bill Details** section will become visible.

3. Adding Bill details



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Add Bill Details

Dual Use NOC No. * NOC/EZ/2025/001094

Drug Name * Select Option

◀ Previous Save

Figure: 17

Add Bill Details

- The user must select the **Drug Name** from the drop-down menu.
- The user must select the **Quantity to be imported** from the drop-down and enter the quantity as per the **Bill of Entry**.
- Enter the **Bill of Entry** details accurately.
- The user can create **multiple entries** based on the quantity mentioned in each Bill of Entry.

Add Bill Details

Dual Use NOC No. *	NOC/EZ/2025/001094		
Drug Name *	<input style="width: 100%;" type="text" value="Artemisinin"/>		
Quantity to be import *	<input style="width: 100%;" type="button" value="Select Option"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="button" value="Metric Ton"/>
Bill of Entry *	<input style="width: 100%;" type="text"/>		
Bill of Entry Date *	<input style="width: 100%;" type="text"/>		

Details

Details					
<input style="width: 15%;" type="button" value="Show 10 entries"/> <input style="width: 10%;" type="text"/> <input style="width: 15%;" type="button" value="Search"/>					
Bill of Entry	Bill of Entry Date	Drug Name	Quantity to be import	Quantity as per bill of entry	Delete
kdlsfj	18-Sep-2025	Artemisinin	50 Metric Ton	10 Metric Ton	<input style="width: 20px;" type="button" value="Delete"/>

Showing 1 to 1 of 1 entries Previous 1 Next

Figure: 18

4. Preview Page

➤ After clicking the **Next** button, the **Preview** page will be displayed. Here, the user can:

- **Download** the form as a PDF
- **Edit** the form if any changes are required
- Or **Continue** to proceed with the submission

Application for Dual Use NOC

File No :DUALUSE/STEP2/2025/152205 To PORT OFFICE DELHI (ICD, Tughlakabad), Office of the ADC(I), CDSCO, Room No. 230/2, Tughlakabad ICD, New Delhi (India) - 0 Subject : Application for Release Certificate against Dual Use NOC No. NOC/EZ/2025/001094 regarding. M/s SDG Software India Private Limited hereby apply to export following Drugs against respective Bill of Entry details as submitted :- <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>S.No</th> <th>Drug Name</th> <th>Bill of Entry</th> <th>Quantity as per bill of entry</th> <th>Country</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Artemisinin</td> <td>kdlsfj</td> <td>10 Metric Ton</td> <td>American Samoa</td> </tr> </tbody> </table> We undertake to abide by the aforesaid information outlined in this application are true to best of my knowledge and to ensure compliance with all the conditions of Dual Use NOC. Firm Name : SDG Software India Private Limited Location : Dated : 30-Jul-2025					S.No	Drug Name	Bill of Entry	Quantity as per bill of entry	Country	1	Artemisinin	kdlsfj	10 Metric Ton	American Samoa
S.No	Drug Name	Bill of Entry	Quantity as per bill of entry	Country										
1	Artemisinin	kdlsfj	10 Metric Ton	American Samoa										

Figure: 19

Application for Dual Use NOC

File No :DUALUSE/STEP2/2025/152205

To
PORT OFFICE DELHI (ICD, Tughlakabad), Office of the ADC(I), CDSO, Room No. 230/2, Tughlakabad ICD, New Delhi (India) - 0

Subject : Application for Release Certificate a

M/s SDG Software India Private Limited here

!

Are you sure?

Are you sure you want to proceed to checklist, as after this you won't be able to modify form

OK **Cancel**

We undertake to abide by the aforesaid information and conditions of Dual Use NOC.

Firm Name : SDG Software India
Private Limited
Location :
Dated : 30-Jul-2025

Download PDF **Edit Form** **Save and Continue**

Figure: 20

5.Checklist and submission

➤ The **Checklist** page will now be displayed, where the user must complete the entire checklist.

Note: Filling out the checklist is **mandatory** before proceeding.

Upload Essential Documents Dual Use NOC Step 2

Note:

1. Click on the checklist point to upload document against it. Only PDF documents with size not more than 50 MB are permitted.
2. All checklist items are mandatory. In case of unavailability of document give proper justification regarding the unavailability of document and also upload supporting document.
3. Partially saved checklist can be viewed/alter under the Saved Application link available on the Dashboard.
4. Click here to view Guidelines for PDF documents

<input type="checkbox"/> 1. Covering letter
<input type="checkbox"/> 2. Original/Specimen label
<input type="checkbox"/> 3. Certificate of analysis
<input type="checkbox"/> 4. Invoice
<input checked="" type="checkbox"/> 5. Bill of entry
<input type="checkbox"/> 5.1 Bill of Entry kdlsfj (6 Metric Ton)

Submit

Figure: 21

➤ after completing the checklist, the user must click on the **Submit** button.

An **OTP** will be sent to the user's **registered mobile number**.

After verifying the OTP, the application will be made visible to the **concerned Port Office of the CDSO**.

Supply Chain Module

➤ after approval of Step-2, the user must apply for the Supply Chain Module by visiting the approved application tile.

➤ Open the approved application tile and click on the Action button to apply for the Supply Chain Module, as shown below.

Approved Applications						
 Ms. Priyam Verma SDG Software India Private Limited, Shant Ghat Bettiah, West Champaran , Bettiah, (India) -845438			Phone No. : 08284095862 Fax No. : 1222332221 Email ID : priyam833@gmail.com			
Show 10 entries		Search:				
File No.	CDSCO File No.	Status	Applied For	Submission Date	Action	
DUALUSE/STEP2/2025/152201	DUALUSE/S2/APO-BLR/2025/20	Approved By CDSCO		30-JUL-2025		View Form
DUALUSE/STEP2/2025/152177	DUALUSE/S2/APO-BLR/2025/19	Approved By CDSCO		29-JUL-2025		View Checklist
DUALUSE/FS/2025/152150	NA	Approved By CDSCO		29-JUL-2025		Apply Supply Chain

Showing 1 to 3 of 3 entries

Figure: 22

After click on Apply Supply Chain Module the next page will be visible as attached below:

Supply Chain Module

Drug Details

Dual Use Phase I Application No.:	DUALUSE/FS/2025/152150	Application NOC NO.:	NOC/EZ/2025/001094
Dual Use Phase II Application No.:	DUALUSE/STEP2/2025/152201	CDSCO File NO.:	DUALUSE/S2/APO-BLR/2025/20
Drugs:	<input type="button" value="Select"/>	Quantity/Unit:	
Bill of Entry Approved:			

Supply Chain Form

Purchase Invoice Number*	<input type="text" value="Enter Invoice No."/>	Supply Invoice Upload (Single PDF < 10 MB)	<input type="button" value="Choose File"/> No file chosen
Date of Invoice*	<input type="text"/>	Supply Quantity *	<input type="text" value="Enter Quantity"/>
Batch/LOT/Reference No.*	<input type="text" value="Enter No."/>	Supply Purpose *	<input type="text" value="Enter Purpose"/>
Supply Name*	<input type="text" value="Enter Name"/>	Supply Address *	<input type="text" value="Enter Address"/>
<input type="button" value="Save"/>			

Figure: 23

- The Applicant has to select the drug from the drop-down and subsequently fill the as column as per the format provided.
- After entering all the details user has to click on Save Button (this details will be official end also).